

Welcome to EasyConnect's automated dispatch system for offering and filling



## 6 Ways to Listen/View/Accept Assignments

Download the App	Download the ApplyToEducation app from the app store. Login using your employee email address or username. Push notifications will be sent directly to your device when an assignment has been offered to you.
Receive a call from EasyConnect	When prompted, enter your Employee ID number followed by the pound (#) key. Press 5 to accept or press 4 to decline. Press 2 to repeat the assignment details.
Call EasyConnect at 1-855-279-3279	Enter your school district code (79), employee ID and the pound (#) key. Assignments you were offered that are still available will be listed.
Receive a Text	After you receive an offer via text, sign into ApplyToEducation, select <b>EasyConnect – Offers</b> from your <b>Occasional Employees</b> section, click on the assignment you are interested in and click 'Accept.' Or Call EasyConnect and accept or decline the Assignment over the phone.
Receive an Email	Click on the link at the bottom of the email to sign into your ApplyToEducation account and accept or decline the Assignment.
Login from your phone, tablet or computer	Log into your account and select <b>EasyConnect – Offers</b> from your <b>EasyConnect</b> section, click on the assignment you are interested in and click 'Accept.' If your employer uses a Job Board you can view available assignments by clicking on the <b>Job Board</b> , from the <b>EasyConnect</b> section.

## How to Know You Accepted an Assignment

There are 4 notifications to confirm you accepted an assignment:

1. While using 506 2m[1)[A)3.6241/Tyc 0.001 Tw 0.241 0 Td[th)-11.rW7j 0.001 Tc 0.001 Tw 3.627/74.88 18 rg72.Tc 0.002



EasyConnect - Casual On-Call

## What if My EasyConnect Call is Accidentally Disconnected?

If your call is disconnected, please do one of the following:

1. Use the app to viey 1266 108s63245//2576BT (76(3s9)7i) 18(64e) ]TL: 0070001 Ttd() )T. 244 0.00 114([0th) 021 aT (ce)]TU: 00.83 ar0 00 ft B TG 8