

**ARTICLE 324 - HOME EDUCATION**

~~324.1 The Board shall provide additional teaching staff or increase a part time teacher's assignment~~

~~530.1 The parties agree to the following class size guidelines. These guidelines will not be exceeded during the term of this agreement without the agreement of the Association, except when~~

530.2 Maximum sizes for regularly scheduled classes shall be:

	Target	Limit	limit
Primary One	21	24	K 20
French Immersion Primary One		25	K/1 20
	Target	Limit	
Primary 2 - 4	23	25	1-3 22 3/4 24
Intermediate & Graduation	28	30	
Intermediate / Graduation Split	25	27	
Special Class - 12 (or less if required)			

530.3 Classes shall be smaller than the size stated above when they are significantly affected by students with special needs for whom no other assistance has been provided.

~~530.4 For educationally sound reasons, a school staff may decide on class organizations within the school which exceed these guidelines.~~

~~530.5 The number of students in a laboratory, shop, or other specialized classroom shall not exceed~~

~~530.6 Band and choir classes may exceed these guidelines with the agreement of the teacher.~~

Article

535.1 Recognition

The Board and the Association agree that the provision of a positive educational experience is desirable for all students, including students with special needs, and that students should not

535.2 Definition

Students with special education needs are those identified by District Special Services as eligible to be included in one or more of the following Ministry of Education categories:

- 535.2.1 Low Incidence/High Cost
  - i. Dependent handicapped
  - ii. Moderately mentally handicapped
  - iii. Severely handicapped
  - iv. Physically handicapped
  - v. Visually impaired
  - vi. Hearing impaired
  - vii. Autistic
  
- 535.2.2 High Incidence/Low Cost
  - i. Severe learning disabled
  - ii. Mildly mentally handicapped
  - iii. Severe behaviour
  - iv. Rehabilitation

**535.3 School Based Team**

The School Based Team consists of the broad range of professionals available within

[REDACTED]

535.3.1 Personnel will

**535.4 Placement**

535.4.1 The School Based Team shall meet in the Spring to plan for inclusion of students with special needs for the following

[REDACTED]

535.4.2 September. Identified students with special needs shall not be placed into regular classrooms until after the School Based Team has met. Exceptions to this may be made for students

535.4.3 whose enrolment was not anticipated prior to the beginning of the school year or who are subsequently identified as special needs

LOU No. 17 – Memorandum of Agreement – Schedule A

School District No. 79 (Covichan Valley)

Article/Clause

ERRORS AND OMISSIONS EXCEPTED

District

535.4.3.1 teacher assistant support;

~~535.4.3.2~~

~~535.4.3.3~~

535.4.3.5 class size and composition;  
and

535.4.3.6 inservice needs of the  
receiving teacher(s) and  
other school based  
personnel including teacher  
assistants and teachers on  
call.

535.4.4 No more than three students with special  
needs shall be enrolled in a regular class  
~~with the approval of the School~~

535.4.4.1 No more than one low  
incidence student, as defined in Article

~~535.4.4.2~~

535.4.5 At the request of the receiving teacher(s),  
the School Based Team shall meet within  
five (5) teaching days of the request,  
when possible, to review the placement of  
a student with special needs in his/her  
classroom.

535.5 Resources

535.5.1. Release time as approved by the Director,  
Special Services, shall be provided for  
teachers in whose classrooms special  
needs students have been placed, to

meet with teacher assistants, other school or District staff and/or parents.

**535.5.2** Trained teacher assistants shall be provided for assisting low incidence students with toileting, changing for physical education, participating in special events, during lunch intermission, recess and during all class/instructional time.

School District No. 79 (Cowichan Valley)  
Article/Clause

ERRORS AND OMISSIONS EXCEPTED

**535.5.3** The district resource teacher or school-based resource teacher shall have primary responsibility for the development of the Individual Educational Plan for low incidence students. Individual Educational Plans for high incidence students shall be prepared, as directed by the Director of Special Services, by appropriate staff members as recommended by the School Based Team.

**535.6** In-service

**535.6.1** After consultation with and the approval of the Director, Special Services, the teachers concerned shall receive appropriate in-service training to assist with the educational

[REDACTED]

**535.6.3** Where such in-service training is required by the Board, the Board shall pay any fees and expenses incurred by the teacher.

**535.6.4** The District shall annually provide appropriate workshops for teachers on call who are interested in teaching classes which include special needs students.

535.7 Procedure

ARTICLE 601 - TEACHERS ON CALL

601.1

School District No. 79 (Cowichan Valley)

Article/Clause

*ERRORS AND OMISSIONS EXCEPTED*

the Teacher on Call List to the Association each time it is printed and distributed to schools.

601.2

When a vacancy cannot be filled immediately by a person with B.C. teaching certification from the Teacher on Call List a person with special knowledge and will

