



TITLE: Leadhand Mechanic/Bus Driver
DEPARTMENT: Transportation
REPORTS TO:

SUMMARY:

Assists the Transportation Manager by providing planning and coordination services for the Transportation Department maintenance facility's systems, programs and initiatives in addition to their duties as a Journeyman Mechanic/Bus Driver. Leadhands do not have the authority to hire, discipline

DUTIES:

1. ~~Responsible for the maintenance of all Transportation Mechanic/Bus Driver #11.~~
2. Creates work orders and maintains a work order system using fleet maintenance software for district and contracted vehicles and equipment. Assigns work orders to Transportation ~~Leadhand~~
3. ~~Responsible for the maintenance of all Transportation Mechanic/Bus Driver #11.~~
4. ~~Responsible for the maintenance of all Transportation Mechanic/Bus Driver #11.~~
5. ~~Responsible for the maintenance of all Transportation Mechanic/Bus Driver #11.~~
6. ~~Responsible for the maintenance of all Transportation Mechanic/Bus Driver #11.~~
7. Provides regular progress updates to Transportation Manager.
8. Ensures shop is clean, tidy and well organized.
9. Coordinates the assistance of the Transportation Leadhand with shop repairs as needed.
10. May, on occasion, be required to perform other job related duties as assigned.

Qualifications:

- Grade 12 education or academic equivalent
- Valid B.C. Provincial/Interprovincial Trades certificate as a Heavy Duty or Commercial Transport

• [Redacted]

• [Redacted]

- Valid Commercial Vehicle Inspector Identification Card
- Minimum two years related experience at the journey person level

• [Redacted]

• [Redacted]

• [Redacted]